

# BOARD OF COUNTY COMMISSIONER'S

## MINUTES

**FEBRUARY 3, 2014**

Undersheriff Rhett Burnett led in prayer and pledge of allegiance.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 3<sup>rd</sup> day of February 2014 in the meeting Room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Roll was called by Tammy Belinson, County Clerk/Secretary, and those present were:

Rusty Sullivan, Chairman  
Darry Stacy, Vice-Chairman  
Rod Cleveland, Member  
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, Bryant Rains, Annette Pretty, Lisa Meyer, Ariel Meyer, Dan and Yvonne Hatfield, Stephen Koranda, Andy Rieger, Mick Hinton, Ray Philpot, George and Teresa Dotson, George Mauldin, Jacob McHughes, Gayla Sukenis, Valerie Mattheus, Melinda Duke, Keri Lyles, Rhett Burnett and Linda Atkins.

After the reading of the minutes of the **Regular Meeting of January 27, 2014**, and there being no additions or corrections, Darry Stacy moved that the minutes be **approved**. Rusty Sullivan seconded the motion.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

### **A. Bid Opening:**

1. Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Darry Stacy, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **BID# - COM2-1655** – The Purchase and Installation of two Heavy-Duty Four-Post Truck Lifts, (one (1) 30,000 lb. and one (1) 14,000 lb.) for the Cleveland County District #2 County Commissioner.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

The bids, each accompanied by properly executed non-collusion forms, are as follows:

<b>CLEVELAND COUNTY BID SUMMARY</b>					
<b>List of Individual Bidders</b>					
	<b>Myers Tire Supply</b>	<b>Cable Automotive Equipment</b>	<b>Rush Truck Centers of Oklahoma, Inc., dba Perfection Truck Parts &amp; Equipment</b>	<b>O'Reilly Auto Parts</b>	
BID:	<b>#COM2-1655</b>				
DEPT:	Commissioners				
DATE OPENED:	2-3-14	1	2	3	4
					<b>Awarded To:</b> Tabled on 2-3-14
<b>List of Individual Items</b>					
The purchase and installation of					
Two Heavy-Duty Four-Post Truck Lifts					
(one 30,000 lb. and one 14,000 lb)					
for the Cleveland County District #2					
Commissioner.					
<b>PROPOSAL:</b>					
<b>14,000 lb and 30,000 lb</b>					
<b>Heavy Duty Four-Post Truck Lifts:</b>					
MAKE:	Rotary	Rotary	see below	Rotary	
MODEL:	SM14EL2/SM30EL3	SM14EL/SM30EL3	see below	SM30-EL3 & SM14EL2	
WARRANTY:	see attached	see attached	1 yr labor, 2 yr parts	2 yrs parts, 1 yr on labor	
			Forward/CR14EWT-K (14,000 lb)		
			Challenger/CH44030x (30,000 lb)		
CAN BE DELIVERED & INSTALLED BY:	6-8 weeks	Cable Autoomotive	10-12 wks after PO is received	2/18/2014	
<b>BID PRICE:</b>	\$38,759.00	\$39,498.65	\$60,355.51	\$41,715.00	
<b>Exceptions:</b>	_____	_____	_____	_____	
Contact Information:					
Name:	Shivas Jennings	Chris Cable	Beth LaFever	Gerad Ryburn	
Title:	Sales Rep.	Bookkeeper	Business Manager	Territory Sales Manager	
Address:	4149 Highline Blvd. OKC, OK 73108	36 NE 50th Street OKC, OK 73105	5100 W Reno Avenue Oklahoma City, OK 73127	131 12th Ave NE Norman, OK 73071	
Telephone:	405-605-9198	405-524-5438	405-947-6603	405-474-4766	
Fax:	405-943-3561	405-524-0045	405-948-1859	405-942-7657	
NON-COLLISION AFFIDAVIT:	YES	YES	YES	YES	

- Upon the recommendation of Assistant Purchasing Agent Keri Lyles, Rusty Sullivan moved, seconded by Rod Cleveland, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date due to so many line items for **BID# - HWY-1656** – Six month (6) Non-Encumbered Contract for Tires and Tubes. The bid term will be from March 5, 2014 through September 4, 2014.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

The bids, each accompanied by properly executed non-collusion forms, are as follows:

CLEVELAND COUNTY BID SUMMARY					
Bid #HWY-1656 Tires and Tubes					
Bid Term is March 5, 2014 to September 4, 2014					
List of Individual Bidders					
	Direct Discount Tire	Southern Tire Mart, LLC	T & W Tire	Hercules Tire Sales	
BID: #HWY-1656					
DEPT: Co. Comm. & Sheriff Dept.					
DATE OPENED: 2-3-14					<b>AWARDED:</b>
List of Individual Items					Tabled : 2-3-14
Six-Month (6) Non-Encumbered Contract for Tires and tubes for the County.					
The bid term will be from March 5, 2014 thru September 4, 2014.					
Ready for pick-up within ? Days after order is placed:					
Deliver within ? Days after order is placed:					
Exceptions:					
\$ per carcass for trade-in allowance:					
Contact Person:					
Title:					
Address:					
Telephone:					
Fax:					
NON-COLLUSION AFFIDAVIT: PA-102(1982)					

**B. Old Business:**

1. Upon the recommendation of Assistant Purchasing Agent Keri Lyles, Rusty Sullivan moved, seconded by Darry Stacy, to **table** the awarding and/or rejecting of the bids until a later date for **BID# - HWY-1651** – Six (6) Months Non-Encumbered Contract to provide Asphalt Material. The bid term will be from February 11, 2014 through August 10, 2014.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

2. Rusty Sullivan moved, seconded by Darry Stacy, to **award** to low bidder, **Wanette Tractor & Supply**, McCormick T-Max 110, 2013, in the amount of \$39,633.00, optional equipment, \$13,700.00 for **BID# - COM3-1654** – The purchase and delivery of one (1) or more, 2012 or newer model Tractor for the District #3 County Commissioner.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

**C. Items of Business:**

1. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **Programming Resolution and Engineering Contract** between Cleveland County and EST, Inc. to provide engineering services for grading, drainage, surfacing and bridge replacement in Cleveland County District #2 along the Pottawatomie County Line 1 ½ miles north of Etowah Road.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.  
Motion carried.

2. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Service Contract** between The Board of County Commissioners on behalf of the Cleveland County Election Board and Sooner Copy Machines, Inc. to provide maintenance on a Sharp MX3501, Serial #7503852221 in the amount of \$.01 per black and white, and \$.068 per color copies. This includes parts, drums, initial networking, labor, toner and staples for the period January 1, 2014 through June 30, 2014.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

3. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **CED #5 Fund Project Application** requesting \$20,000 for to install LED lighting fixtures at the District #1 Warehouse.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

4. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the Request of Canadian River Cruisers to use the large County Parking Lot West of the tracks at the corner of Eufaula and James Garner for parking during the car show April 12, 2014.

Chairman Sullivan said that proceeds are donated to Food for Friends.  
The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.  
Motion carried.

5. Rusty Sullivan moved, seconded by Rod Cleveland, to **approve** the **Resolution** disposing of the following equipment for Cleveland County District #3 to be declared surplus for the February 13 & 14, 2014 County Auction:

a. D218-15 Sharp ARM355N digital Copier/Printer 65050095

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

6. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **Resolution** disposing of the following equipment for Cleveland County Assessor’s Office to be declared surplus for the February 13, & 14, 2014 County Auction:

- a. H104-79 File Cabinet Desert Sand 4 drawer
- b. H104-80 File Cabinet Desert Sand 4 drawer
- c. H104-81 File Cabinet Desert Sand 4 drawer
- d. H104-82A File Cabinet 4 drawer Tan
- e. H104-83 File Cabinet 4 drawer Tan
- f. H104-92 File Cabinet 5 drawer Brown
- g. H102-85 Sled base side chair walnut arms
- h. H102-86 Sled base side chair walnut arms
- i. H102-108 Chair SOFLN Khaki Swivel arm chair
- j. H102-130 Chair SOFLN Khaki Swivel arm chair
- k. H102-131 Chair SOFLN Khaki Swivel arm chair
- l. H102-143 Chair Black Sled Base/Black fabric
- m. H102-147 Chair Black Sled Base/Black fabric
- n. H102-148 Chair Black Sled Base/Black fabric
- o. H102-150 Chair Black Sled Base/Black fabric
- p. H213-21 Printer HP Laserjet 4700
- q. H213-36 Printer HP Officejet Pro
- r. H213-37 Printer HP Officejet Pro L7580
- s. H213-43 Printer/Copier HP Officejet AIO 8500
- t. H213-45 Printer/Copier HP Officejet AIO 8500
- u. H203-69 Grey Calculator/Adding Machine (surplus & junked)

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

7. Upon the request of County Clerk Tammy Belinson, the original motion to approve was amended by Darry Stacy, seconded by Rod Cleveland, to **approve** the **Resolution** disposing of equipment for Cleveland County Fairgrounds to be declared surplus for the February 13 & 14, 2014 County Auction and that the County Clerk’s Office is granted permission to complete the forms as to the departmental information for the following:

1. RX 75 Riding Mower SN/MORX75X013108
2. John Deere 51” Broom SN/MO1571X160353
3. Long Lite Mower SN/117-051-03678097C
4. Murray Mower SN/5-22161Y92A
5. Lawn Edger SN/88112203
6. Echo Weed Eater Model #SRM 2301
7. 6- Echo Leaf Blowers SN/09092598, 08067204, 08067620, 05093778, 731731, 697405.
8. Kubota Post Hole Digger SN/PD 24-7-12
9. 350 gal. Sprayer on Two Wheel Trailer SN/1731
10. Sharp MX 2300N Copier/Printer SN/7E26774
11. Paper Shredder SN/118259
12. Eureka Cordless Vacuum Cleaner SN/0831-004890
13. Sanitare Upright Vacuum Cleaner SN/0013034296
14. Fedders Window A/C Unit SN/DH9812721016
15. Whirlpool Window A/C Unit SN/Y70484186
16. Whirlpool Window A/C Unit SN/50447928
17. Commercial Popcorn Popper SN/K8878672F
18. Radio Shack PA System SN/MPA101-503906

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.  
Motion carried.

8. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the Resolution disposing of the following equipment for the Cleveland County Election Board to be declared surplus and junked for the February 13 & 14, 2014 County Auction:

- a. SL111-19 Metal Shelving
- b. SL111-20 Metal Shelving
- c. SL201-08 Typewriter Wheelwriter 5
- d. SL201-09 Typewriter Wheelwriter 5
- e. SL201-12 Typewriter Wheelwriter 5
- f. SL201-14 Typewriter Wheelwriter 5
- g. SL222-23 HP Compaq DC 5800
- h. SL222-24 HP Compaq DC 5800
- i. SL222-31 Optiplex 380 Desktop
- j. SL222-32 Optiplex 380 Desktop
- k. SL222-33 Optiplex 380 Desktop
- l. SL222-34 Optiplex 380 Desktop
- m. SL222-35 Optiplex 380 Desktop
- n. SL222-36 Optiplex 380 Desktop
- o. SL222-41 Dell CPU System
- p. SL222-42 Dell Flat 17” Monitor
- q. SL222-43 Dell Flat 17” Monitor

- r. SL222-44 Dell Flat 17” Monitor
- s. SL222-45 Dell CPU System
- t. SL222-46 Dell CPU System
- u. SL222-47 Dell CPU System
- v. SL222-48 Dell Flat 17” Monitor
- w. SL222-49 Dell CPU System
- x. SL222-50 Dell Flat 17” Monitor
- y. SL299-02 13” Pro –Series GBC 3500 Laminator

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

9. Darry Stacy moved, seconded by Rod Cleveland, to **approve the Resolution** disposing of the following equipment for the Cleveland County Sheriff’s Office to be declared surplus for the February 13 & 14, 2014 County Auction:

- a. B219-0472 EZ Real Pro Series DVR SN/51771
- b. B219-0245 Laser Printer SN/11-63397
- c. B223-0011 Sharp Desktop Copier SN/4500547x
- d. B219-0401 Dell Optiplex GX1 Mag Card Printer SN/BG2UW
- e. B223-0012 Xerox Copy Machine SN/R5F024343

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

10. Rod Cleveland moved, seconded by Darry Stacy, to **approve the Resolution** disposing of the following equipment for the Court Clerk’s office and Judges offices for trade:

- a. J220-540 Computer SN/MXL208260B

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.  
Motion carried.

11. Darry Stacy moved, seconded by Rod Cleveland, to **approve the following Blanket Purchase Orders** submitted for the following Departments:

**District #2:**

14-3773	T2A	Superco Speciality Products	\$	1,500.00
14-3774	T2A	W.W. Grainger Inc.	\$	2,000.00
14-3775	T2A	Occupational Health Center SW	\$	700.00

**District #3:**

14-3749	T2A	Palace Auto Supply	\$	750.00
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**Building Maintenance:**

14-3724	SM2	W.W. Grainger Inc.	\$	1,000.00
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**Commissioners:**

14-3770	R2	Landport Systems, Inc.	\$	1,225.00
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**Fair Board:**

14-3743	FF2	Locke Supply Company	\$	1,000.00
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**OSU Extension Center:**

14-3791	E2	Copelin’s Office Center	\$	1,500.00
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**Sheriff’s Dept:**

14-3790	B2A	O’Reilly Automotive	\$	500.00
14-3795	B2A	Summit Business Systems, Inc.	\$	501.12
14-3796	CCJC2	Norman Stamp & Seal Co.	\$	200.00
14-3797	CCJC2	Copelin’s Office Center	\$	800.00
14-3798	B2A	Copelin’s Office Center	\$	800.00
14-3799	CCJC2	Aramark Correctional Services	\$	48,000.00

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

**12. Darry Stacy moved, seconded by Rod Cleveland, to approve the **Certificate of Requesting Officers** on Blanket Purchase Order Numbers:**

**FY 13/14**

**General:**

14-0068-CCJC2	14-1617-B2A	14-3394-B2A
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**Highway:**

14-0181-T2A	14-0200-T2A	14-1623-T2A	14-2655-T2A
14-2941-T2A			

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

**13. Rod Cleveland moved, seconded by Darry Stacy, to approve the **following Purchase Orders** for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:**

**FY 13/14**

<b>a.</b>	General Fund	\$	18,736.21
<b>b.</b>	Highway Fund	\$	58,876.74
<b>c.</b>	Health Fund	\$	259,559.13
<b>d.</b>	Fair Board Fund	\$	1,391.61

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.  
Motion carried.

**D.** There was no **new business** to come before the **Board** for discussion.

**E. Commissioner’s Discussions regarding County Business:**

Commissioner District #2 Darry Stacy discussed the weather predicted to move in and its impact on County roads.



Annette Pretty introduced Bryant Rains, the new Election Board Secretary, to the Board. Mr. Rains said that he is looking forward to working with everyone.

**F. Public Comment:**

Dan Hatfield discussed dumping on private property on Cedar Lane affirming that he has no problem with what the County has done to date.

George Dotson addressed concerns about dumping on private property on Cedar Lane.

Rod Cleveland asked Mr. Dotson to leave his written statement with him.

Mr. Dotson complied by giving the written statement to Mr. Cleveland.

(A copy is attached hereto and made a part of these minutes.)

**G.** There being no further business to come before the Board, Rod Cleveland moved that the meeting be **adjourned** at 1:25 pm. Darry Stacy seconded the motion.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

(Clerk’s Note: Agenda was posted on January 31, 2014 at 12:41 pm.)